

## Administrative Council Meeting

Date: 10/17/2018 Time: 8:00 PM

### Attendees:

Rob Marshall, VirLyn Hoff, Dawn Thomsen, Avis Richter, Anita Tulp, Mary Lee Nielson, Matt Nielson, Rydel Samuelson, and Pastor Dayne Zachrison

Chair Rob Marshall called the meeting to order and asked Pastor Dayne to open with devotions. Pastor Dayne offered a devotion based on the second of Wesley's rules from the book *Three Simple Rules* by Bishop Rueben Job which is *Do Good*. The goal is to do good because we believe that doing good transforms the world.

Rob called for the reading of the minutes and asked for any corrections or additions. Mary Lee moved to approve the minutes as read and Dawn seconded. Minutes approved. Rob asked for any additions to the agenda.

Spiritual Growth—The Advent theme for this year is A Journey to Joy, focusing on places on the way to the manger. This theme grew out of the Worship Planning meeting. The Endowment request is to support the giveaway book for kids and the ornament that is given to families on Christmas Eve. The request is about \$80.00 for books and \$ 700.00 for ornaments. Rob asked for a motion on the request. Matt moved to endorse it and Rydel seconded. Motion passed.

Three Simple Rules—Pastor mentioned that he has had great discussions in Sunday School and is using the topic more during the Children's Moment.

Community Engagement—Chamber Members came to celebrate the Holy Grounds Grand Opening with a ribbon cutting ceremony this morning. It was a great event.

Radical Hospitality—We are busy getting ready for our Indoor Trick or Treat event on Halloween. We anticipate welcoming over 500 people into our church and will offer a meal along with being a space for warming up, using the bathrooms, and having fun.

Coffee Kiosk—Dawn reported that they have seasonal flavors coming and will have Advent scriptures on the sleeves during the Advent season. She has had great comments about the scriptures and even the stickers on the top of the cups. They are making an impact! Around 30 people or more attended the ribbon cutting this morning.

Finance—Avis gave the finance report and said that we have remained at about 82% for September. We are currently about \$30,000 to \$32,000 behind. We will be working on our 2019 budget next week. We had a good meeting with the Memorial Committee. They will get a meeting scheduled and will try to have regular meeting so we know when to do askings and such. Darlene as chair of the committee is asking for new committee members.

Trustees—Don told Rob that they are working on the router situation and looking at replacing the broken window.

Endowment—No report.

Christian Ed.—Dawn reported that everything is going well. The kids are getting ready to sing during worship this month. Holly Neuberger is taking on the music needs and is already working on the Christmas program.

Staff/Parish—Mary Lee said they will be meeting on October 24<sup>th</sup> at 6:00 pm.

Worship—Pastor Dayne mentioned that Dorothy would like to give up the lead role of decorating of the church for Advent. Decorating for Advent will take place during the week after Thanksgiving.

Missions—The display is up for the Shoebox Christmas ministry.

Youth—Rydel said they have been having good conversations and have been playing games as well. They are looking forward to attending DakYouth 19 in Aberdeen.

Young Adult—

Congregational Care—VirLyn said they served 42 tonight at the Church Family supper. She has heard some good comments about the coat rack by the kitchen door lately. She said they are wondering about the racks that

are supposed to go above the dishwasher area. She would also like to see other projects in the kitchen get done, such as the installation of the convection oven. She mentioned that the serving groups need help but seem to keep going.

UMW—VirLyn said that in case you didn't notice, we just had a big bazaar! There were 4 generations of workers that participated in the bazaar. It took in over \$13,000 that day but do not have a total yet. By 10:00 am, there were 102 people in line waiting. VirLyn said Bev went to the 2018 Dakotas Conference UMW Annual Celebration in Bismarck and that Circles will meet tomorrow. Building Better Moms is starting up and UMW is trying to support them.

UMM—Pastor Dayne said that Don mentioned that they used to meet on Saturday mornings for breakfast and they want to start that up again.

New business—Rob asked for any other business. Pastor Dayne mentioned that we are having a thank you reception for those that gave to the Capital Campaign. It will be on November 8<sup>th</sup>. The Faith Communities Alive program is starting. A grant from the extension office is supporting it. Four churches in Valley City are taking part. Surveys for people to fill out will be coming soon.

Pastor Dayne mentioned that our Charge Conference will be on Sunday, October 28<sup>th</sup> at 7:00 pm.

With no other business, the meeting was adjourned.

The next meeting will be November 14, 2018 at 8:00 pm.

Respectfully submitted by

Anita Tulp, Epworth Office Administrator