

Administrative Council Meeting

Date: 11/08/2017 Time: 8:00 PM

Attendees:

Lloyd Miller, Don Enger, Mary Lee Nielson, VirLyn Hoff, Dawn Thomsen, Tonya Van Dyke, Avis Richter, Rob Marshall, Anita Tulp, Dayne Zachrison

Rob called the meeting to order and asked Pastor Dayne to offer devotions. Pastor Dayne gave us a preview of our next sermon series called *Love Let Go*. The book tells the story of a church that comes into a large sum of money and what they do with the money.

The minutes were read and Rob called for corrections or additions. Lloyd moved to approve the minutes as read. Dawn seconded. Motion approved. Rob asked for additions to the agenda. Avis asked to have the subject of a debit card for the Coffee Kiosk added to the agenda.

Coffee Kiosk—It was reported that they have talked to the city and will not be cutting into the concrete at all. Mike has already started digging. The intent is to be open by January 1st.

Advance Team—Will be meeting shortly.

Spiritual Formation—Pastor Dayne reported that *Sent* will be our Advent study. We Love Washington

School—There is a plan for a We Love Washington School Tree to collect gifts and needed items for the

teachers. Radical Welcome—We are seeing a need for Sunday School Greeters. There were 578 people that came through our doors on Halloween for the Trunk or Treat event.

Finance—Avis reported that we have improved somewhat in the last few weeks. We are about \$19,000 behind now which is less than the \$20,000 reported last time. We have the 2018 budget before us tonight for our approval. Next year we would like to get budgets from the Trustees and Christian Education in the fall to better reflect actual expenses. Motion to approve the budget comes from the Finance Team. Rob asked for a second to the motion to approve the budget. Dawn seconded. Motion approved. Avis asked for action on the motion to approve the addition of a debit card for the Coffee Kiosk. VirLyn seconded. Discussion. Motion approved.

Trustees—Don reported on the parking lot project. They did about 39% of the parking lot. Total cost was \$124,176.00. Giving for the project totaled \$108,184.00. The amount outstanding is \$15,992.00. They plan to keep promoting to pay for it. They felt it was important to do the project right and be sure to fix the two spots that were the greatest problem with led to going over the proposed budget. They also had discussion on the parsonage issue. It was decided to form a committee to try and figure out the best scenario for the parsonage. They recognize the need to do something yet is it to fix it, sell it, or something else?

Endowment—There is an Endowment meeting scheduled for this month.

Christian Ed.—Dawn reported that Trunk or Treat went very well! She is working on the Christmas program—assigning parts—and practicing songs. She was surprised that some new students have never heard the traditional songs. She is planning to take a picture of the kids in their dress clothes before they go back and get costumes on. She suggested that we need a new name for the Trunk or Treat event since we don't use trunks. Indoor Trick or Treat was suggested. She also mentioned the growth of our Sunday School and thoughts on expanding. Numbers for Sunday School have been around 50-55.

Staff/Parish—Mary Lee reported that they have been doing staff evaluations and will be meeting again on the 14th.

Worship—Decorating the church will take place during the week after Thanksgiving.

Missions—Randi Watterson is organizing the Shoebox Christmas program and already has over 20 filled boxes.

Youth—Tonya reported that she is going to DakYouth this month. Katie Clark is the only one that is going along. She only had 3 tonight yet that may be because of the weather.

Young Adult—Pastor Dayne reported that *The Vine* is growing through inviting friends. They are growing intentionally and want to be a part of the larger congregation as well. They are helping with Open Table and helped wash dishes for the bazaar.

Congregational Care—VirLyn reported that there were 43 for the Church Family Supper tonight. She has noticed some new faces in church. She continues to send out birthday cards, doing visitations and delivery of the Upper Rooms. She found a new resource to use for grieving families. She ordered some other resource books as well.

UMW—The Epworth United Methodist Women had their Executive meeting to decide the 2018 budget and to establish officers for the next year. The Christmas Party is set for December 14th.

UMM—No report.

Other business—The question of meeting in December came up. Pastor Dayne mentioned that we have not usually met in December so if everyone is comfortable about waiting until January, we will not meet in December. We will have an Early Christmas Eve worship opportunity again. It will be the Sunday before Christmas Eve.

Rob asked if there was any other business, if none, the meeting is adjourned.

Pastor Dayne closed our meeting with the Breakthrough Prayer.

The next meeting will be January 10, 2018 at 8:00 pm.

Respectfully submitted by

Anita Tulp, Epworth Office Administrator