

# July Servant Leadership Meeting

Agenda/Minutes taken and submitted by Jackie Owen

<b>Date: July 20, 2021</b>	<b>Meeting Called to Order: 5:47 by Lori Glaser Meeting Adjourned: 7:53 pm</b>		
<b>Present</b>			
Pastor Dayne Zachrison	Dave Hanson	Lori Glaser	
Jackie Owen	Anita Tulp	Aaron von Escher	
Marylee Neilsen	Derek Woehl		
Matt Neilsen	Sherri Horsager		
<b>Agenda Item</b>	<b>Discussion/Decision Made</b>		<b>Follow-up/ Action Items</b>
<b>Devotions and Prayer (5:30)</b>	Hearing God requires deliberate soul work. If we don't ask what we are here for, we can become what we never intended to be.		n/a
<b>Approval of Minutes</b>	Motion Sherri: Dave seconded; motion carries. Special parsonage purchase meeting Motion Dave; seconded Derek; motion carried; Regular June meeting		
<b>Standing Reports (5:45)</b>			
<b>Treasurer's Report</b>	Dave explained why he bumped the treasurer's report to the beginning because it makes more sense. Dayne explained why he did not want it at the beginning, because then meetings end up being about talking about money. This week it will be at the beginning but will be moved for future meetings.		
<ul style="list-style-type: none"> <li>Parsonage Update</li> </ul>	Financial group met last night. Discussed what was higher. Financials look good. Discussed \$40,100. Currently being used as a slush fund for the parsonage upgrades. Discussed		<b>Lori</b> will contact Darlene, Kathy, and a younger voice

	<p>capital campaign. Wondering if it is a cycle time to run a capital campaign for updates to parsonage, cooling system, loan. Steve says cooling system is a concern but not a major concern. Capital campaign would include updating technology for worship. Would include asking a consultant--Brian Bestge--for tech option. Other ideas--84-inch tv--could be an option. Capital campaign would be about ½ million. What do we want to do with the \$40,100? Adding to the parsonage is expected to cost less than \$25,000. Sherri asked what group is making the budget decisions on the parsonage. Anita has had this question asked, too. So far Mike, Lance, and Matt have been making decisions. We discussed setting up a decision-making team for decision making going forward. We discussed extending members outside of the SLT team to be part of this group. We proposed inviting Darlene Mueller, Kathy Miller, Lori, current trustees' group. We discussed financial boundaries for design decisions. Matt made a motion that we approve \$15,000 for initial expenses for renovation and design, without the egress window. Sherri seconded. The motion carried with one abstention.</p> <p>Dave made the motion that additional expenses can approved by email with a 24-hour response time, with the design team communicating the reason for the need. Aaron seconded. Motion carried, with one abstention.</p> <p>Anita asked who was carrying the documentation for receipts. Lance is. Several people agreed that we are very blessed to have Lance leading the work.</p> <p>Dayne noted other expenses including commuting expenses and moving expenses.</p>	<p>about joining design</p> <p><b>Dayne</b> will talk to football team.</p> <p><b>Dayne</b> will cancel the storage unit with end date end of August.</p>
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	<p>Sherri suggested that maybe the football team could help move. Dayne will ask when there is a firmer date. Dave suggested that we investigate the option but not cancel the movers.</p> <p>MaryLee suggested having a younger person on the design team.</p>	
<ul style="list-style-type: none"> <li>Sanctuary Air-Conditioning</li> </ul>	<p>Air conditioning is problematic. Steve gets called, then by the time repair service is here, it's running again. New system would not be on roof, would be more cost effective. Dayne suggested a stand-alone unit in the sunrise room. Capital campaign may give us an idea of what we have to work with.</p>	<p>No action at this time; continue with what we are doing to nurse the system along.</p>
<ul style="list-style-type: none"> <li>*Current Property Needs</li> </ul>	<p>In the entry way the rugs are looking blotchy. Do they need a good shampooing or replacing? Last time, it was determined that it is cheaper to replace the rugs every two years than to have them cleaned.</p> <p>Pastor Dayne's belongings in the back room--there was a leak. It wasn't rain. It was an outdoor spigot that had leaked; pastor's belongings got wet. Service master was called in and has sanitized. Church mutual was called, coming tomorrow. Someone from trustees will try to be here to do an estimate. Estimate will be brought back to trustees' group and SLT for action.</p>	
<ul style="list-style-type: none"> <li>Apportionments/giving</li> </ul>	<p>Tabled</p>	
<ul style="list-style-type: none"> <li>Current Financial Needs</li> </ul>	<p>Tabled</p>	
<ul style="list-style-type: none"> <li>Financial archives</li> </ul>	<p>Records and files from conference room will be moved into new file cabinets, prior to sorting. Avis has uploaded documents by the year. Going forward we need to store electronically. Flash</p>	

	drives eventually fail. Possibility of storing in google drive account.	
<b>Old Business (5:55)</b>		
<ul style="list-style-type: none"> <li><b>Staffing of Office Data/Discussion</b></li> </ul>	<p>We had asked Pastor and Anita to give us an idea of the traffic through the parsonage. One week (June 21-25) 16 total. July 5-9: 11. July 12-16: 44 (14 on Friday alone)</p> <p>Dave felt that our current practice of hiring someone to cover when Anita is out of the office seems the most logical route.</p>	
<ul style="list-style-type: none"> <li><b>Office Security Discussion/Plan</b></li> </ul>	Tabled; will possibly go under capital campaign.	
<ul style="list-style-type: none"> <li><b>New Worship TV Monitor Upgrade Request</b></li> </ul>	We need a new worship TV. Initially it would be in the sanctuary, where it is currently needed; then it could be housed and used in different places. If we could use it in the sanctuary, could it replace the projector? Aaron made a motion to purchase an 82" tv using undesignated memorials. Jackie seconded.	<b>Sherri</b> will purchase this through Sam's club. Free shipping.
<ul style="list-style-type: none"> <li><b>Chamber Bucks for New Owners (Parsonage)</b></li> </ul>	Lori tried many times. His wife accepted envelope and she and Lori talked for over an hour.	
<ul style="list-style-type: none"> <li><b>Gift Card for Realtor (Pastor Dayne)</b></li> </ul>	Pastor Dayne took care of this.	
<b>New Business (6:05)</b>		
<b>Offering/Ushers/Greeters (Plan?)</b>	Dayne has been talking to Virlyn. Tentative start of Labor Day weekend.	
<b>Capital Campaign</b>	Added agenda item. Mary made the motion that preliminary work begin on a capital campaign with the expectation that it will be launched at Charge Conference this fall. Sherri seconded. Motion carried, one abstention.	
<b>Protocol</b>	Added agenda item. Yesterday Anita was notified of a meeting she new	

	nothing about. Pastor knew nothing. Anita feels both should be informed; suggested that we establish protocol so that this doesn't happen again. We agreed that future protocol is that committees will notify Dayne and Anita when there is a meeting.	
<b>Website</b>	We own our own website. Company is not paying enough attention to us. May have to cancel to get them to pay attention to us. Would like to stay with them, but we need their attention. Sherri said Garrett does tech; suggested he might have insight on how to get the company to pay attention to us.	
<b>Workgroup Reports (6:05)</b>		
<b>Trustees</b>		
<ul style="list-style-type: none"> <li>• Parsonage Update</li> </ul>		
<ul style="list-style-type: none"> <li>•</li> </ul>		
<ul style="list-style-type: none"> <li>•</li> </ul>		
<b>Finance</b>		
<ul style="list-style-type: none"> <li>• Parsonage Account Set-Up</li> </ul>		
<ul style="list-style-type: none"> <li>• Storage Fees Plan</li> </ul>		
<ul style="list-style-type: none"> <li>• Financial Archives</li> </ul>		<b>Finance group</b> will need to act on this.
<ul style="list-style-type: none"> <li>• Capital Campaign Treasurer</li> </ul>		
<b>Pastor Parish</b>		

<ul style="list-style-type: none"> <li>Pastor Growth Plan</li> </ul>		
<ul style="list-style-type: none"> <li>Christian Education Director Update *Permission to hire before August SLT Meeting</li> </ul>	<p>One or more candidates will be interviewed on July 30. PP workgroup would like to be given permission to hire before August SLT meeting. Lori noted that August may be the busiest part of the year. Marylee made the motion to let PP committee hire to get SS going. Anita seconded. Motion carried, unanimously.</p>	
<ul style="list-style-type: none"> <li>August 1st- Coffee Hour Recognition (Rydell Samuelson)</li> </ul>	<p>Announcement in bulletin; anyone who wants to contribute financially, that would be a good day to do that.</p>	
<ul style="list-style-type: none"> <li>*Current Pastor-Parish Needs</li> </ul>	<p>Not aware of any others at this time.</p>	
<b>Ongoing Signature Ministries (6:35)</b>		
<ul style="list-style-type: none"> <li>Epworth Holy Grounds</li> </ul>	<p>Doing well. No longer growing 20% year to year, only 5%</p>	
<ul style="list-style-type: none"> <li>Great Plains Food Bank</li> </ul>	<p>September 14. Had enough volunteer's last time.</p>	
<ul style="list-style-type: none"> <li>Open Table</li> </ul>	<p>August 31. We can expect some VCSU students.</p>	
<ul style="list-style-type: none"> <li>Current Mission Project</li> </ul>	<p>Unknown at this time. School kits are not current with covid. Not sure if we will pick something else up at this time.</p>	
<ul style="list-style-type: none"> <li>We Love Washington School</li> </ul>	<p>Will again be preparing a meal for parent teacher conferences.</p>	
<b>Congregational Spiritual Development (6:40)</b>		
<b>New Thoughts and Potential Ministries (6:45)</b>		
	<p>Dayne is hoping to take a few retreat days.</p>	
<b>Prayer and Adjournment (7:00)</b>		
	<p>Meeting was adjourned at 7:30</p>	