

SLT Meeting February 8, 2023 – 5:30pm

Attending: Phil Mueller Anita Tulp  
Dale Neuberger Mary Lee Nielson  
Katy Van Dyke Pastor Duane Coates  
Bruce Larson (on-line) Jan McCarthy (on-line)  
Bev Enger (on-line) Randi Watterson, Recorder

Devotions: Pastor Coates 3 Simple Rules: Do no Harm, Do good and Stay in Love with God

Approve Agenda: Agenda approved, as amended (delete – Elect Audit Team)

Approve Minutes: Phil Mueller moved to approve the minutes, as edited (spelling of Katy Van Dyke's first name corrected) from January 11 and January 25, 2023. 2<sup>nd</sup> by Dale Neuberger. Minutes approved.

Nomination/Election of Officers and Chairpersons of each Working Group: Pastor Coates nominated Bill Bertram as SLT Chairman, Katy Van Dyke as Vice-Chairman and Derek Woehl as Financial Working Group Chairman. 2<sup>nd</sup> by Phil Mueller. Motion approved. Anita Tulp will no longer be the Church Financial Secretary, once a new Office Administrator is hired. She will then be a member of the SPR Working Group.

Recommendation of SPR and Finance Working Groups on Youth Director Compensation and Youth Programming Budget: The SPR and Finance Working Groups recommend that during 2023, the treasurer be authorized to transfer, each month, to the youth checking account (by either check or electronic transfer) an amount equal to 1/12 of the \$5,355 budgeted for the youth leader in 2023. (This should amount to \$446.25 per month.) Motion to accept recommendation by Bev Enger. 2<sup>nd</sup> by Anita Tulp. Motion approved.

The second recommendation is that the total amount in the fund balance/restricted account named "Youth Gifts" be transferred (by check or electronic transfer) to the youth checking account held at FCCU. Motion to accept recommendation by Bev Enger. 2<sup>nd</sup> by Phil Mueller. Motion approved.

The third recommendation is that the SLT replace the name of Rydel Samuelson, with the name of Brenda Lint, on the signature card of the checking account held at FCCU for the benefit of the Epworth Youth Program. Motion to accept recommendation by Bev Enger. 2<sup>nd</sup> by Anita Tulp. Motion approved.

The fourth recommendation is that the SLT authorize Mary Lee Nielson, Epworth Treasurer, as a second signatory on the checking account held at FCCU for the benefit of the Epworth Youth Program. Motion to accept recommendation by Katy Van Dyke. 2<sup>nd</sup> by Anita Tulp. Motion approved.

A motion was made, by Mary Lee Nielson, to add Bill Bertram, new SLT Chairman, as signatory on Epworth Financial Accounts to replace former SLT Chairman, Lori Glaser. 2<sup>nd</sup> by Bruce Larson. Motion approved.

2023 Budget Approval: Pastor Coates presented the Epworth UMC 2023 Expense Budget. After some questions and discussion, Anita Tulp moved to accept the current Expense Budget for 2023. 2<sup>nd</sup> by Dale Neuberger. Motion approved.

Set date/time for March SLT Meeting: Katy Van Dyke moved to set the March SLT Meeting for Wednesday, March 22<sup>nd</sup> at 7:00 pm. 2<sup>nd</sup> by Dale Neuberger. Motion approved.

Old Business:

Office Administrator Search Update: The position of Office Administrator is being advertised on Indeed and LinkedIn, as well as Job Service, the Economic Development Site and the United Methodist Church Conference e-mail. Pastor Coates is waiting to hear from KOVC regarding the use of Kiosk advertising credit. Pastor Duane will condense the Office Administrator Job Description on Indeed, with the complete description appearing on Epworth UMC's website.

Worship Technology Update: The Technology Table and Equipment has been moved to the back northwest corner of the Sanctuary.

Security Update: The work on the new Security System, by ReadITech a DRN Company (Dickey Rural Network), will begin toward the end of February. The monthly service fee will be \$36.70. Dale Neuberger will ask ReadITech whether church personnel will have the ability to alter the locking schedule on their own (such as keeping the doors unlocked for funerals and visitations), or whether that has to be a "service call" to ReadITech. Also, he will ask whether the monthly service fee covers such service calls or whether there are additional charges for each of those. Lastly, he will inquire about the cost of any additional charges.

New Business:

Trustees: The Epworth kitchen fire extinguisher has been replaced and will be inspected every five years.

Financial Work Group: The Financial Reports were presented. After questions and discussion, Katy Van Dyke moved to accept the Financial Reports. 2<sup>nd</sup> by Anita Tulp. Motion approved.

Ongoing Signature Ministries:

Epworth's Holy Grounds will suspend the \$500 monthly donation to the General Fund until EHG's savings account is built back to an acceptable level.

Information regarding Audit: Phil Mueller presented information from professional auditors about the possible cost of outsourcing the audit work, and Pastor Coates presented information from the District Superintendent about how to interpret the Book of Discipline's requirement for an annual audit. After much discussion, the matter was referred to the Finance Working Group to consult with previous volunteer auditors and make a recommendation to the SLT as to an agreed upon audit procedure that would accomplish the requirements.

Prayer and Adjournment.

Respectfully submitted, Randi Watterson, Recorder